



**To:** All Employees  
**From:** Human Resources  
**Re:** Update to Leave Management Support in HR  
**Date:** February 11, 2026

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## Hi Team!

We have a quick update to share about our leave management support! 🌟

First, we are sad to announce that Dawn has decided to move on from her role here at Miller Industries. Her last day will be Friday, February 13. We want to give her a big, heartfelt **thank you** for all the care and support she's provided during her time with us. We're truly grateful for everything she's done and wish her all the best on her next chapter! 💛

But you may be wondering...

### **Who will be handling leave management now?**

No worries — we've got great news!

🌟 **Sandy Campbell is stepping in as your primary contact for all leave-related questions and needs!**

She's already diving in and is excited to support you.

### **Sandy can help with:**

- Medical & Personal Leaves
- FMLA, ADA, Workers' Comp
- Return-to-Work guidance
- Documentation, timelines & all those little details

She will be supported by Crystal Renner and the rest of the HR team. We're committed to making this transition smooth, easy, and supportive — just like you deserve. 😊

Thank you so much for your positivity and teamwork as we make this change. We appreciate you!