

To: All Employees
From: Human Resources
Re: Return to Regular Schedule for Monday, February 2
Date: February 1, 2026

Hello Team! ❄️ ✨

🕒 We're back to our regular schedule on Monday, February 2!

We're excited to kick off the week together — but safety comes first!

🚗🛑 Take your time and travel safely.

If icy or hazardous roads slow you down, no worries at all — just give your supervisor a quick heads-up so they know you're on the way.

📦❤️ Good news!

We'll be offering attendance point forgiveness for anyone delayed due to unsafe road conditions.

🚶❄️ Once you arrive, please be extra careful walking around the plant.

Some areas may still have slick spots. If you see ice, avoid it, walk around it, or use another entrance to stay safe. We want everyone to start Monday with warm hands and *no* slips or falls!

Bundle up, step carefully, and drive safe — We'll see you tomorrow! ❄️ ☕ 😊

